

**THE WEST VIRGINIA STATE BAR
IOLTA ADVISORY COMMITTEE
STATE BAR CENTER - CHARLESTON
June 25, 2019 – 12:17 p.m.**

MINUTES

1. Call to Order

A meeting of the IOLTA Advisory Committee of the West Virginia State Bar was called to order by Chairperson Shannon Smith on June 25, 2019. Committee members appearing via teleconferencing were Chairperson Smith, Jennifer Powell, and Tammie Alexander. Committee members appearing in person were Elizabeth Wehner, Richard Lehman, Bren Pomponio, Harry Deitzler, and Jennifer Massey. Also present were State Bar Executive Director, Anita Casey, State Bar Financial Director, Sarah Hall, and State Bar IOLTA Administrative Assistant/ Paralegal, Patricia Schoolcraft, who served as Secretary.

Due to a power outage at The State Bar offices, the meeting was limited to agenda items that needed immediate attention.

The minutes are presented in the order the items appeared on the Agenda, not necessarily in the order in which the items were presented at the meeting.

2. Review of Minutes of Last Committee Meeting – March 26, 2019

A motion was made to approve the Minutes of the March 26, 2019, meeting. The motion received a proper second and passed by a unanimous vote.

3. Report from Legal Services Programs

Due to the power outage, Ms. Smith tabled the discussion of the report until the next regular meeting of the IOLTA Advisory Committee.

4. Report from Special Grantees

Due to the power outage, Ms. Smith tabled the discussion of the reports until the next regular meeting of the IOLTA Advisory Committee

5. Financial Report

Ms. Hall presented the current financials. She reported that approximately \$355,812 was available for IOLTA grant distribution. A motion to distribute the amount of \$355,812 to the grantees was made and following a proper second, the motion passed by a unanimous vote. The two Committee members who represent the current grantees abstained from voting on the distributions.

6. Old Business

Ms. Smith tabled the Discussion on the adoption of the West Virginia State Bar IOLTA Investment Policy.

Ms. Smith tabled the adoption of the Investment Policy and the BB&T Account Agreement and Bank Service Agreement until the September meeting of the IOLTA Advisory Committee.

7. New Business

None

8. Next Meeting - The next meeting of the Committee will be on September 24, 2019 – noon. Chairperson Smith, Ms. Powell, and Ms. Alexander will attend the September meeting via video conference.

9. Adjournment – There being no other business, the meeting was adjourned by consensus.

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