



THE WEST VIRGINIA STATE BAR

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TO: IOLTA Participating Financial Institutions

From: The West Virginia State Bar

Date: March 2016

The West Virginia State Bar would like to thank those financial institutions that have utilized the new submission database online. All the submissions made via the database have been successful. We are confident that future submissions will be as well. As a reminder: beginning April 16, 2016, all IOLTA Remittance submissions must be made via the online database.

Regarding the new, online submission database: at this point in time, no banks will have usernames or passwords; nevertheless, all submissions made via the database are secure. We do intend to assign each financial institution its own username and password, but this will be a later modification as we continue to develop the online database.

Please feel free to contact our IOLTA administrator, Tyler Shoub, at shoubt@wvbar.org or 304-553-7239, or our Technology Specialist, Michael Mellace, at mellacem@wvbar.org or 304-553-7223, with any questions about the new system. Please continue to contact the Bar's Director, Anita Casey, at caseya@wvbar.org or 304-553-7228, with any legal questions regarding the IOLTA program