



THE WEST VIRGINIA STATE BAR

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TO: IOLTA Participating Financial Institutions

From: The West Virginia State Bar

Date: October 2016

The West Virginia State Bar would like to thank those financial institutions that have utilized the new submission database online. All of the submissions made via the database have been successful. We are confident that future submissions will be as well.

Despite a very high level of database submissions, the last few months have shown that not all financial institutions have complied with the new submission protocol. As a reminder: all quarterly/monthly IOLTA remittance submissions must be made via the database, no other form of submission will be accepted.

Please feel free to contact our IOLTA administrator, Tyler Shoub, at shoubt@wvbar.org or 304-553-7239, or our Technology Specialist, Michael Mellace, at mellacem@wvbar.org or 304-553-7223, with any questions about the new system. Please continue to contact the Bar's Director, Anita Casey, at caseya@wvbar.org or 304-553-7228, with any legal questions regarding the IOLTA program