

\$100 APPLICATION FEE REQUIRED

(Payable to the WV State Bar)

WV APPLICATION FOR STATUS AS A PRESUMPTIVELY ACCREDITED PROVIDER
OF CONTINUING LEGAL EDUCATION ACTIVITIES

Pursuant to the Rules and Regulations of the West Virginia Mandatory Continuing Legal Education Commission, application is hereby made for status as a presumptively accredited CLE provider.

1. Name of Provider: _____

2. Address of Provider: _____

3. Telephone Number of Provider: _____

4. Name and E-Mail of Person to be Contacted: _____

5. Attach to this application a list of continuing legal education activities sponsored within the preceding two (2) years, stating name of program or activity, date(s) of such activities, topic(s) covered, names of speakers or faculty and their qualifications, and total hours of instruction presented.

6. Attach or enclosed with this application the announcing brochures, programs, outlines, or other items describing all activities or programs sponsored within the preceding one (1) year, if available.

7. Annually in July of each year, all accredited sponsors agree to electronically report a listing of courses scheduled during the current reporting period along with a \$500 annual renewal fee. The sponsor has the option to pay a \$50 per course fee rather than the yearly \$500 fee.

8. Sponsor must electronically report a list of all West Virginia lawyers completing their course within thirty (30) days of the activity. The sponsor must also maintain the list for not less than three (3) years after the completion of the activity and to permit monitoring of the activity by the State Bar and Commission or its staff, free of charge.

9. If your organization has presumptive accreditation in other states, please list those states here:

Date

Signature

Return to:

WV MCLE Commission

2000 Deitrick Blvd.

Charleston WV 25311-1231